

SAMPLE

Commissioner of Police,
Royal Brunei Police Force Headquarters,
Gadong,
Bandar Seri Begawan BE 1710,
Negara Brunei Darussalam.

RE: APPLICATION FOR CERTIFICATE OF GOOD CONDUCT

Dear Sir,

I am _____ your name), serving with _____ (your previous employer)
for the last _____ (years).

I am writing in to apply for a Police Certificate of Good Conduct as a requirement for my _____
(purpose) Application to _____ (country). Please find an attach copy of my Passport and
Brunei's Identity Card. (If available).

I would be grateful if you could kindly arrange to Issue a "Certificate of Good Conduct".

Thank you for your assistance.

Respectfully yours,

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Name:

Telephone No:

Fax Number:

Date:

MAP

